

Texas Education Agency Standard Application System (SAS)

2018–2019 Technology Lending		
Program authority:	General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85 th Texas Legislature; Texas Education Code Section 32.301	FOR TEA USE ONLY <small>Write NOGA ID here</small> <div style="border: 1px solid black; padding: 5px; transform: rotate(-90deg); transform-origin: center;"> RECEIVED TEA EDUCATION AGENCY FEB 11 2019 11:24 AM DOCUMENT CONTROL CENTER </div>
Grant Period:	May 1, 2018, to August 31, 2019	
Application deadline:	5:00 p.m. Central Time, February 6, 2018	
Submittal information:	Applicants must submit one original copy of the application with an original signature, and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address: <div style="text-align: center; margin-top: 10px;"> Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave. Austin, TX 78701-1494 </div>	
Contact information:	Kathy Ferguson: techlending@tea.texas.gov; (512) 463-9087	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Amendment #	
Diboll ISD	003-905		
Vendor ID #	ESC Region #		
75-6003679	7		
Mailing address	City	State	ZIP Code
215 N. Temple Dr.	Diboll	TX	75941
Primary Contact			
First name	M.I.	Last name	Title
Shanna	L	Powers	Director of Special Programs
Telephone #	Email address		FAX #
936-829-3100	spowers@dibollisd.org		936-829-3104
Secondary Contact			
First name	M.I.	Last name	Title
Daniel	K	Lopez	Assistant Superintendent
Telephone #	Email address		FAX #
936-829-6244	dlopez@dibollisd.org		936-829-3104

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

Authorized Official:

First name	M.I.	Last name	Title
Vickie		Thomas	Superintendent
Telephone #		Email address	FAX #
936-829-6108		vthomas@dibollisd.org	936-829-5558
Signature (blue ink preferred)		Date signed	

Only the legally responsible party may sign this application.

Schedule #1—General Information

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	See Important Note For Competitive Grants*	<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

***IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6200 on Schedule #6—Program Budget Summary, then Schedule #8—Professional and Contracted Services (6200) is required. If it is either blank or missing from the application, the application will be disqualified.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1	LEA Technology Plan Template	If an LEA does not have a 2016–2017 Technology Plan on file with TEA, it must show evidence of a current local technology plan on participating campuses by completing the LEA Technology Plan Template.

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines</u> for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home
5.	The applicant understands that equipment purchased with Technology Lending Grant funds is the property of the LEA.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has a 2016–2017 LEA technology plan on file with TEA, or that it will show evidence of a current local technology plan on participating campuses by completing the Required Program-Related Attachment outlined on page 18 of the Program Guidelines.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into the LEA's technology plan.
12.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data

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Schedule #4—Request for Amendment

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division Administering a Grant page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
2.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
3.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
4.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
5.	Total direct costs:		\$	\$	\$	\$
6.	Indirect cost (%):		\$	\$	\$	\$
7.	Total costs:		\$	\$	\$	\$

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Schedule #4—Request for Amendment (cont.)

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

List the campuses that will be served with these funds. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Diboll High School
 Diboll Junior High
 HG Temple Intermediate School
 HG Temple Elementary School
 Diboll Primary School

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary.

Diboll ISD Mission and Goals

Diboll ISD (DISD) is a small rural district located in the piney woods of East Texas. Once a thriving community supported by the lumber industry, our area has lost much of the business and 69% of our students are economically disadvantaged. Diboll Independent School District is committed to preparing our students for the 21st century through the collaborative efforts of parents, staff, and the community in a safe learning environment. To accomplish this mission, one of the commitments made by DISD is to provide modern technology to utilize in the educational process. The primary goal of the district technology plan is to equip all students and teachers with multiple technology resources to support research-based instructional strategies that improve student learning and meet diverse learning needs. Diboll ISD has made a commitment to provide technology to students so that they can experience 21st century learning and develop skills to be globally competitive. The district is accomplishing this mission by providing modern technology that is accessible, readily applied and complete with relative programming. Recently, chromebooks were provided for each student grades 4-12. The district goal is to produce graduates who are technologically proficient and who have an opportunity to define their own learning experience.

Infrastructure and Technical Support

The district has upgraded the infrastructure to ensure students will be able to gain access to the resources they need. In addition, local district grants have been developed so teachers can request technology when they are ready to integrate it into their instructional delivery and curriculum. Staff development on technology is paramount to the successful deployment of the many pieces of hardware that have been added to the district. DISD has added a technology integration specialist to help teachers with the use of technology in the classroom. The district is close to 1:1 access of technology throughout the day. Technology is campus and grade specific based on student and teacher needs. The annual technology fair allows teachers to share best practices with peers and their successes with technology integration. The functionality of the district infrastructure will support the new equipment and software application requested in the technology lending grant. The district will be able to provide more than adequate technical support for the deployed devices through the use of three technicians, teachers, and parent training.

Alignment with Current Curriculum Instruction and Classroom Management Practices

The district needs assessment determined that the Technology Lending Grant would assist in meeting the needs of non-communicative students. Students need additional time with an alternative augmentative communication (AAC) software to expand upon the progress of improved communication skills. Diboll ISD's vision for the Technology Lending Grant Program is to lend IPAD's equipped with an AAC program to DISD students who demonstrate limited verbal communication skills. DISD currently utilizes an AAC application loaded on IPAD's in classrooms on all campuses with our students diagnosed with autism/developmental deficits and has observed improved communication skills with our most limited students who are currently using the application during school hours. The AAC software requires the use of IPAD's as it promotes language development through consistent motor planning. The AAC application supports all foundation curriculum subject areas as communication is the basic premise to curricular learning. The increased ability to communicate will result in improved learning, assessment practices, and overall quality of life. Unfortunately, DISD families surveyed are financially unable to purchase the equipment and software. The Technology Lending Grant Program would enable students and families to utilize the technology in the home and provide the opportunity to

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

communicate with each other for the first time in many cases and further promote verbal communication skill development.

Grant Administration

Program components of the technology lending grant will provide the district the opportunity to lend IPAD's loaded with the AAC software to students served on all five DISD campuses. The high school, jr. high, intermediate, elementary, and primary campuses' respective socio-economic percentages are 75%, 70%, 56%, 69%, and 83%. Fourteen of the seventeen students identified as eligible for the lending program are all identified as low socio-economic and have limited resources to expend on the communication software and hosting hardware for home use. Families have completed a district survey which expressed their desire to continue the implementation of the AAC software in the home and are willing to participate in a technology training prior to entering into an agreement with the school district. Training sessions will include information on safe and ethical use of technology equipment. The Director of Special Services, speech language pathologist, and special education teachers will provide ongoing support to families. No grant funds will be expended for the training and support activities. The devices would move with the students as they progressed through the grade levels. The software is unique in that once loaded onto the IPAD it **does not require internet access** in the home to be utilized. No grant funds would be utilized for uploading software or distribution of equipment.

Digital Instructional Materials

Equitable access to technology is a constant part of the planning process. Students served through the special education program have technology needs that may differ from their non-disabled peers. During the 2017-18 school year, Diboll High School initiated a chromebook lending program. All students enrolled in grades 9-12 were allowed to check out a chromebook to utilize 24/7 at their discretion for assignments. Our teachers and students utilize G Suite products across the district and strong proficiency is noted with the programs. Unfortunately, the AAC software is not compatible with chromebooks.

Accounting of Technology Equipment

DISD has established guidelines and policies to ensure all technology is inventoried, tracked, and maintained. DISD will follow these same guidelines for the devices purchased through the Technology Lending Grant. DISD will update the existing lending agreement utilized at the high school with the 1:1 chromebook initiative to meet the needs of the Technology Lending Grant Program. The district will track the IPAD'S loaned to students through the campus media centers using our existing inventory tracking system for all identified participants. Every four to six weeks or upon request, DISD technicians will review devices to insure functionality and will make any claims to AppleCare as needed. No grant funds will be utilized for the check-in/check-out system.

Program Evaluation

The primary evaluation method of the Technology Lending Grant Application will be the number of families that participate in the lending program and data collected on the increase of students' verbal ability. Pre and post surveys from teachers and parents will also provide evaluative data to determine effectiveness of the lending grant.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, and House Bill 3526, 85th Texas Legislature; Texas Education Code Section, 32.301

Grant period: May 1, 2018, to August 31, 2019

Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$	\$	\$
Schedule #9	Supplies and Materials (6300)	6300	\$20,706	\$0	\$20,706
Schedule #10	Other Operating Costs (6400)	6400	\$	\$	\$
Schedule #11	Capital Outlay (6600)	6600	\$	\$	\$
Total direct costs:			\$	\$	\$
Percentage% indirect costs (see note):			N/A	\$	\$
Grand total of budgeted costs (add all entries in each column):			\$	\$	\$20,706

Administrative Cost Calculation

Enter the total grant amount requested:	\$20,706
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result.	
This is the maximum amount allowable for administrative costs, including indirect costs:	\$3,105

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

If selected for a competitive grant, your award amount will be the lesser of the grand total of budgeted costs as stated on this schedule (the box with the bold outline), or the sum of all line items listed on this schedule, or the maximum allowable award amount. TEA is not responsible for math errors.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Professional and Contracted Services

#	Description of Service and Purpose	Grant Amount Budgeted
1		\$
2		\$
3		\$
4		\$
5		\$
6		\$
7		\$
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
a. Subtotal of professional and contracted services:		\$
b. Remaining 6200—Professional and contracted services that do not require specific approval:		\$
(Sum of lines a and b) Grand total		\$0

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #9—Supplies and Materials (6300)		
County-District Number or Vendor ID: 003-905		Amendment number (for amendments only):
Supplies and Materials Requiring Specific Approval		
		Grant Amount Budgeted
6300	Total supplies and materials that do not require specific approval:	\$20,706
Grand total:		\$20,706

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID: 003-905		Amendment number (for amendments only):
Expense Item Description		Grant Amount Budgeted
6400	Operating costs that do not require specific approval:	\$
Grand total:		\$0

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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Schedule #11—Capital Outlay (6600)				
County-District Number or Vendor ID: 003-905			Amendment number (for amendments only):	
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
66XX—Computing Devices, capitalized				
1			\$	\$
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
66XX—Software, capitalized				
11			\$	\$
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
66XX—Equipment, furniture, or vehicles				
18			\$	\$
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
Grand total:				\$0

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 1: Student Demographics of Population To Be Served With Grant Funds. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	14	82.4%	Fourteen of the seventeen non-verbal special education students are economically disadvantaged
Limited English proficient (LEP)	0	0%	
Disciplinary placements	0	0%	
Attendance rate	17	N/A%	
Annual dropout rate (Gr 9-12)	N/A	N/A%	

Part 2: Students To Be Served With Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type: ☒ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

Students

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
6	2	3		2	1	1	1					1	1	17

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Schedule #13—Needs Assessment

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The **needs assessment** process begins with conversations among different groups. The teacher, campus leadership, curriculum and instruction and special education teams work collaboratively to prioritize issues and needs of the students in relationship to campus and district goals. The teams determined that the Technology Lending Grant would meet several vital needs of non communicative students. These students have been identified as needing and are using Augmentative and Alternative Communication software (AAC software) in class. DISD students are currently using ACC software loaded on a device in classrooms on all of its campuses with students diagnosed with autism/developmental impairments and have observed an increase in the students' ability to communicate with others. The opportunities to learn do not stop at the end of the school day and as a result the district teams have identified the **need** to provide ACC software at home.

While DISD does offer communicative technology during the school day, parent surveys verified the teams hypothesis as they indicated that 100% of the parents did not have the capability to access communicative technology at home. With the Technology Lending Grant, DISD plans to maximize the valuable resource of time by providing students the communicative software and device at home and expanding the learning time beyond the school day. The communicative software and device will also give some families the opportunity to communicate with their child for the first time in the home environment.

To meet desired **outcomes**, DISD plans to leverage the extra time at home with the equipment to continue to develop communication skills in an effort to expand upon the progress of improved communication skills. The Technology Lending Grant will be administered at the district level and will target non-communicative students on all campuses. **Campuses** served will be Diboll High School, Diboll Jr. High, Temple Intermediate, Temple Elementary and Diboll Primary.

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Schedule #13—Needs Assessment (cont.)

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Students need additional time with ACC software to expand upon the progress of improved communication skills.	Students will have access to ACC software at home. Programs loaded on device will be accessible 24/7. Increased time will increase the probability of meeting goals .
2.	Parents are unable to afford communicative technology for home use and life experiences are limited and rarely shared as a family unit.	Technology lending grant will allow student to acquire communicative technology at home and expand upon the progress of improved communication skills.
3.	Students lack anytime anywhere access to ACC software for enrichment activities .	Students will be able to use ACC software throughout the school day and at home. Students will be able to also expand communication to life experiences .
4.	Students do not have equitable access to learning activities in the home due to limited verbal communication skills and lack of technology.	Student will be able to complete activities in the home with parents .
5.		

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Schedule #14—Management Plan

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Director of Special Programs	Ms. Powers has seventeen years of experience in a variety of positions in public education. Her extensive knowledge of special education, curriculum design and delivery, and budget management provide the necessary qualifications needed for successful administration of the grant.
2.	Assistant Superintendent	Over 25 years of experience in public education. Extensive knowledge of curriculum, instruction, technologies, planning, grant administration, and strong problem solving skills. Strengths include data collection, planning, and facilitation of projects.
3.		
4.		
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Obtain and configure devices	1. Review Individual Education Plans	05/01/2018	06/01/2018
		2. Order Ipads	06/01/2018	06/08/2018
		3. Order Software	06/01/2018	06/08/2018
		4. Order Bags	06/01/2018	06/08/2018
		5. Order Cases	06/01/2018	06/08/2018
2.	Students to participate	1. Load software, test and assemble Ipad Bags	06/18/2018	06/29/2018
		2. Contact families	08/01/2018	08/17/2018
		3. Meet with students, teachers and families	08/01/2018	08/17/2018
		4. Obtain signed Technology Lending Agreement	08/01/2018	08/24/2018
		5.		
3.	Distribute Ipad Bags	1. Distribute and inventory at campus libraries	08/01/2018	08/17/2018
		2. Train parents	08/01/2018	08/24/2018
		3. Provide support as needed.	08/24/2018	05/31/2019
		4. Monitor functionality of devices while in class	08/24/2018	05/31/2019
		5.		
4.	Evaluate Program	1. Teacher monitors daily while using in class	08/27/2018	05/31/2019
		2. Monthly survey on use and effectiveness and milestones.	08/27/2018	05/31/2019
		3.		
		4.		
		5.		

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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By TEA staff person:

Schedule #14—Management Plan (cont.)

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Diboll ISD monitors and analyzes student performance on a continual basis via DMAC reports in order to monitor student progress and achievement of mastery. Data is used to make changes in our campus and district plans. Changes may involve curriculum, interventions, technology and any other strategy that may not be making academic gains. Our motto is make a plan, work the plan and adjust the plan. Feedback via parent and teacher surveys will guide the implementation process. It will serve as a feedback loop to ensure that the communication needs of the students are being met as well as appropriate implementation of the grant. The milestones and timeline will be used as a checks and balance system to ensure goals and objectives of the grant are being met.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

DISD currently only lends Chromebooks for students to take home on the high school campus. The Technology Lending Grant will be modeled after this initiative with adjustments being made to the Lending Agreement. The technology will be inspected throughout the grant to ensure functionality and maximize the outcomes of the grant. A key component will be the use of the communicative technology at home in order to expand upon the progress towards improved communication skills, maximize academic gains, and to provide families the ability to communicate with their children, in some instances, for the first time at home. Parents will be provided ongoing support and training to ensure home use on normal day to day communicative experiences.

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Schedule #15—Project Evaluation

County-district number or vendor ID: 003-908

Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Pre and Post Surveys of teachers and parents	1.	Pre and post created
		2.	All participants take pre survey prior to first day of school
		3.	All participants take post survey at end of year.
2.	Parent / Teacher meetings	1.	Sign in sheets
		2.	Parent feedback on use and communication experiences
		3.	Teacher feedback on use and communication experiences
3.	Academic/Functional Skills Progress	1.	Monitor progress towards goals and objectives
		2.	State assessment performance
		3.	
4.	Observational Walkthroughs	1.	Students using technology proficiently to communicate with teachers and peers
		2.	
		3.	
5.		1.	
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

DISD has several systems that can assist in gathering evaluative data for the Technology Lending Grant. Classroom academic and functional data will be collected by the special education teacher. This data will then be entered into the Success ED IEP tracking software. State assessment information will be uploaded into the DMAC program. Pre and post surveys will be created with Google Forms and data collected will be maintained and reviewed by the grant administrators. Walk-through data will be collected in Eduphoria.

Special education teachers in conjunction with district technology technicians will periodically inspect equipment to ensure working order. Functionality issues with the equipment will be entered into Eduphoria and addressed by district technicians.

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Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe the availability of existing equipment to students in the LEA and other funding available for the purchase of student technology devices. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district currently utilizes IPADS and AAC software in the self-contained settings with nonverbal students across campuses. The district currently has 1:1 availability with Chromebooks but are not compatible with the ACC software. Unfortunately, the district is not one to one with the IPAD devices so students are unable to take home.

DISD assures that funds provided under the Instructional Materials Allotment (IMA) or other funding sources are insufficient to purchase enough lending technology for every student who needs dedicated access to a device with current year adoptions.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

TEA Program Requirement 1: Describe how the technology lending program aligns with the existing mission and goals for the LEA. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The **mission** of Diboll Independent School District, as the educational center of our community, prepares our students for the challenges of the 21st century through the collaborative efforts of parents, staff and community in a safe learning environment.

To accomplish this mission, Diboll ISD has established the following commitments.

• **Diboll ISD is committed to Academic Progress/Growth**

• Diboll ISD is committed to helping our students achieve job readiness.

• **Diboll ISD is committed to providing and using modern technology in education.**

• Diboll ISD is committed to managing the resources provided by our taxpayers in an efficient, responsible manner.

• Diboll ISD is committed to making our schools a safe place for our students, staff, and community.

The use of technology is critical in today's world and DISD values the commitment to embracing technology as an innovative tool to expand learning opportunities for all students. The Technology Lending Grant will support the following areas of the DISD Technology Plan.

Goal 1: All students and teachers will utilize multiple technology resources to support research based instructional strategies to improve student learning and meet **diverse learning needs**.

Objective 1: Instruction staff will increase the integration of technology in all academic subjects, using strategies that improve student progress toward mastery of state learning standards.

Objective 3: Increase access to technology for both students and staff.

Goal 3: District and campus administrators will plan for and provide technology resources and services to improve student achievement and support school operations.

Objective 3: Use technology to improve communication between school, parents, and community.

The Technology Lending Grant will allow the district to expand the scope of our goals and objectives to the homes of our non communicative students.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

TEA Program Requirement 2: Describe a plan for providing internet access to student residences, residential centers, and/or on the buses that transport students (for whom a single ride lasts, on average, at least an hour) with the highest need for off-campus internet access. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Current grant proposal does not require the use of internet. The program is designed to provide students with the ability to use pre loaded communicative software at home. The software does not require internet service and is loaded directly on to the lending device.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

TEA Program Requirement 3: Describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Curriculum: Grant provides a way for student to communicate with teachers and peers during the academic day as well as providing enrichment opportunities at home. Expands the ability of the student to communicate 24/7.

Instruction: DISD is committed to transforming teaching and learning practices to meet the needs of an increasingly complex and diverse student population. Technology tools are the only avenue for communication for some students and the district will leverage the extra time at home in an effort to enable learning opportunities 24/7.

Classroom management: DISD is committed to educating students and teachers on how to use technological tools in the classroom in order to create a learning environment that will lead to meaningful educational experiences.

TEA Program Requirement 4: Describe how the applicant is using digital instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district has adopted Google Apps for Education as a toolkit for both students and teachers to collaborate and create artifacts as digital resources. Students are able to use the Google Apps to create documents, spreadsheets, and presentations. In all subjects areas, technology is used for research, flipped classrooms, and distribution of other media resources. Technology is an excellent way to differentiate to meet the individual needs of each student in real time.

DISD currently utilizes the ACC software and IPAD devices in the classroom to assist with communication. The Technology Lending Grant will allow us to extend learning opportunities beyond the classroom while giving parents the opportunity to communicate with their students at home and enrich the student's experiences.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

TEA Program Requirement 5: Describe how the infrastructure and technical support is adequate to support students' anticipated use of devices through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The DISD infrastructure and technicians are capable of supporting the implementation of the Technology Lending Grant. The entire core **infrastructure** for Diboll ISD consists of approximately 2500 computers, printers and devices, in-place and fully implemented. The network consists of 8 multi-segmented 1000mb/10GB Ethernet fiber backbone LANs, one on each campus, connected by a 1000mb/1Gb Metro Ethernet fiber backbone. Category 5/6 wiring is used for all LAN drops with 1000Mbs/1GB managed switches at each segment. Fiber is used for all WAN lines with 1000Mbs/10Gb switches connectivity at the interfaces. TCP/IP protocol is routed across the WAN using private IP subnets. There are eight recently updated physical Microsoft Windows servers, and eleven virtual servers.

For Internet access, the district had a 1000Mbps Metro Ethernet connection, a Microsoft Windows 2016 Server is used as the DNS server and a PFSense firewall.

Network virus-scanning software is loaded on each server and workstations. Approximately 300 student and 225 teacher and administrator workstations access the Internet and Intranet. The connection is made available across the entire WAN.

Support for technology with in the district is provided by a Technology department and its' technicians. The media specialist (librarians) on each campus along with the Technology Integration Specialist assist with the instructional side of technology.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 003-905

Amendment # (for amendments only):

TEA Program Requirement 6: Describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will oversee the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Funding from the Technology Lending Grant will allow the district to provide a communicative device for use at school and home throughout the year. The grant will be administered by the Special Programs Department and Curriculum Department. Leadership will work with campus principals and media specialists to make sure staff and parents have received training. They will also monitor the program and make modifications as needed to ensure desired outcomes are being produced.

Check out/Check in Procedure: Once user agreements and evidence of training has been received, campus media specialist will distribute devices at the beginning of each school year. Media specialist will maintain records for all devices through the use of current inventory software. Conditions of devices will be monitored by classroom teachers daily during class.

Maintenance of Devices: During classroom checks, teachers will be able to submit service requests to the technology department. Routine maintenance checks will happen at the end of the each semester. The district technology department will work to resolve any software and equipment issues. Major issues covered under AppleCare will be sent off and loaner technology will be provided if available. Parents will also be afforded the opportunity to make service and training requests.

TEA Program Requirement 7: Describe how technology lending equipment will be accounted for per local policy, including providing insurance, if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

DISD has established guidelines and policies to ensure all technology is inventoried, tracked and maintained. DISD will follow these same guidelines for the devices purchased through the Technology Lending Grant. Equipment will also be trackable and lockable through Apple software in the event it is lost or stolen.

As part of the grant, AppleCare will be purchased for all equipment. AppleCare will not cover loss which will be part of the parent responsibility per user agreement.

At the end of the year, students will check in their device to the campus media specialist. Students will receive the same device the following year after lending agreement requirements have been met.

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